

Annex no. 5 to the Study Regulations

Identifier	Scope	Faculty regulations
Faculty of Philosophy and History		
§ 5(1)(b)	Rules of the implementation of the student's obligation to participate in particular types of classes	<ol style="list-style-type: none"> 1. Attendance in all types of classes, including individual choice classes, is the student's obligation. 2. It is the student's responsibility to make up arrears in a timely manner, especially those arising from absences from classes. 3. the number of authorised absences, including unexcused absences, and the rules for crediting them, shall be laid down in the ordinance of the Dean 4. the decision to rewrite a grade previously obtained by a student in the same subject shall be taken by the subject coordinator/teacher and, in the case of physical education and language classes, by the Vice-Dean for Teaching. 5. Deletion from individual choice classes, including all-university classes conducted by the Faculty of Philosophy and History of the University of Lodz, takes place at the student's request, with the consent of the lecturer conducting the course. It may take place no later than the last day of the revision session of the semester in which the classes are held.
§ 5(1)(c) § 53.9	Scope and conditions of conducting educational classes, knowledge or skills tests and diploma examinations in a foreign language and preparing diploma theses in a foreign language	<p>GENERAL PRINCIPLES for the approval of the thesis title and thesis supervisor (§ 53.2 of the Study Regulations at the University of Lodz):</p> <ol style="list-style-type: none"> 1. The title of the thesis shall be agreed by the student with the academic staff member supervising the thesis in the framework of the diploma seminar on general principles. 2. The title of the thesis and the thesis supervisor may be endorsed by the relevant institute council. 3. The title of the diploma thesis and the thesis supervisor are approved by the Faculty Council in an open vote, jointly within a given field of study, after obtaining the opinion of the councils of institutes, if such an opinion has been expressed. The principle of cumulative voting does not apply to theses described in § 3.6 of this resolution and to changes to the thesis topic or the thesis supervisor already approved by the Faculty Council. At the request of a member of the Faculty Council, the dean, as the chair of the Council, separates an individual thesis topic or thesis leader for a separate vote. 4. Faculty Council members receive a combined list of thesis titles and thesis supervisors at least 3 days before the Faculty Council. <p>***</p> <p>RULES relating to works in a foreign language:</p> <ol style="list-style-type: none"> 1. classes in a foreign language to which a foreign language is assigned as the language of instruction in the study programme; 2. the same conditions and general rules apply to classes taught in a foreign language as in the case of classes taught in Polish at the Faculty of Philosophy and History 3. research, teaching and research staff of the Faculty are entitled to submit foreign-language classes: university-wide and those conducted as part of international exchange programmes. The

		<p>total number of courses taught may not exceed the teaching salary, unless the Dean of the Faculty decides otherwise. Employees shall notify the dean's office and the relevant international exchange coordinator, as appropriate, of their planned activities.</p> <p>4. individual course units of subjects taught in Polish may be conducted in a foreign language, but the evaluation of the student's knowledge and skills should be conducted in Polish.</p> <p>5. The Faculty Council approves topics for theses conducted in a foreign language in a separate vote.</p> <p>6. Diploma examinations for theses prepared in a foreign language shall be performed in the language in which the diploma thesis was written or in Polish. The decision on the language of the diploma examination is taken by the Vice-Dean for Teaching on the request of the thesis supervisor (promoter).</p>
§ 5(1)(d)	The credit period for degree programmes conducted as a uniform master's degree programme or as a part-time programme as either a semester or a year of study,	The credit period for part-time studies conducted at the Faculty of Philosophy and History of the University of Lodz is the semester, with respect to the rules for granting individual study arrangements for the semester or year laid down in § 34.3 <i>of the Study Regulations of the University of Lodz</i> .
§ 5(1)(e)	Admissibility and conditions for repeating the first semester or year of study	<p>1. Students in the first semester of their first degree programme are not eligible to repeat a semester (year).</p> <p>2. Students in the first semester of their second degree programme may be allowed to repeat a semester (year) only in justified cases.</p>
§ 5(1)(f)	Maximum number of teaching hours and maximum number of examinations per academic year	<p>1. The maximum number of teaching hours per year at the Faculty of Philosophy and History of the University of Lodz is 840 hours for first-degree studies and 750 hours for second-cycle studies.</p> <p>2. The maximum number of examinations per year at the Faculty of Philosophy and History of the University of Lodz is 8.</p>
§ 5(1)(g)	Minimum average score in the course of study to date allowing to apply for an individual study plan and curriculum (IPS)	Minimum average score in the course of study to date allowing to apply for an individual study plan and curriculum (IPS) is 4.0.
§ 5(1)(h) § 41	Conditions of admissibility and procedure for resolving a student's appeal against a decision to refuse credit for a course/component classes	<p>1. A student may appeal against a decision to refuse credit for a course/component classes leading to the award of credit to the Vice-Dean for Teaching, in which an infringement of the requirements and procedure for obtaining credit specified by the course coordinator or other gross irregularities must be demonstrated.</p> <p>2. The Vice-Dean for Teaching shall decide on the appeal after hearing the student and the lecturer who awarded the grade.</p>
§ 5(1)(i)	Mandatory form of the thesis, subject to § 52(2)	<p>1. At the Faculty of Philosophy and History of the University of Lodz, the obligatory form of the diploma thesis is in accordance with § 52.2 <i>of the Study Regulations of the University of Lodz</i>.</p> <p>2. If the thesis is presented in the form of a written monograph, dissertation, essay - which may also include a project part - or a project, it must also include a description of the research and methodological assumptions, a bibliography and a table of contents.</p>

§ 5(1)(j)	Scope of requirements of the diploma examination	<p>1. The scope of the examination requirements for the diploma examination shall be determined by the person in charge of the thesis (the thesis supervisor) and the thesis reviewer and may not go beyond the sub-discipline in which the thesis falls or the subject of the thesis.</p> <p>2. The person supervising the diploma thesis (the promoter), the reviewer of the diploma thesis and the chairperson of the diploma examination committee are entitled to ask questions during the diploma examination.</p> <p>3. In the event of receiving a failing grade in the diploma examination or unexcused failure to take the examination on the set date, § 57 of the <i>Study Regulations of the University of Lodz</i> directly applies.</p>
§ 5(1)(k)	Procedure for conducting open diploma examinations	<p>1. Open diploma examinations, as provided for in § 58.6 of <i>the Study Regulations of the University of Lodz</i>, are held on a general basis.</p> <p>2. The person supervising the diploma thesis (the promoter), the reviewer of the diploma thesis and the chairperson of the diploma examination committee are entitled to ask questions during the open diploma examination.</p>
§ 5(2)(a)	Maximum number of cases of repeating a semester/year in the majors taught at the faculty	The maximum number of cases of repetition, including repetition as a result of renewal of a semester/year of study in courses conducted at the Faculty of Philosophy and History of the University of Lodz is two.
§ 5(2)(b)	Minimum number of ECTS credits or minimum number of majors allowing a student to pass a semester/year conditionally and to be enrolled in the next semester/year of study,	Conditional credit for a semester is only possible in justified cases and may not apply to more than two subjects in a semester, subject to the restrictions resulting from § 5.2.c and § 5.2.d.
§ 5(2)(c)	Applicable sequence of subjects	<p>1. No compulsory sequence of subjects is introduced at the Faculty of Philosophy and History, with the exception of subjects taught for at least two semesters. The above restriction does not apply to part-time courses.</p> <p>2. The permission to concurrently pursue subjects taught for at least two semesters shall be decided on a case-by-case basis by the Vice-Dean for Teaching, at the student's request and after consultation with the Director of the relevant institute or a person appointed by the Dean to coordinate the course of study and the lecturer teaching the subject.</p>
§ 5(2)(d)	Mandatory subjects without passing of which a student may not be enrolled in the next semester/year of study, regardless of the score obtained	<p>1. Mandatory subjects, without the completion of which a student may not be enrolled in the next semester/year of study, regardless of the number of ECTS credits obtained (i.e. obtain conditional credit for the semester), are those provided for in the grid for a given semester/year: multicomponent subjects ending with an examination, undergraduate seminar, master's seminar.</p> <p>2. The above limitation does not apply to enrolment in a given year of study with the completion of programme differences, in connection with § 20.2 and § 21.2-4 of <i>the Study Regulations of the University of Lodz</i>.</p>
§ 5(2)(e)	Rules other than those provided for in § 23 of these Regulations for the transfer of students from full-time to part-time study or vice versa,	There are no rules for transferring students from full-time to part-time studies or vice versa other than those provided for in § 23 of the <i>Study Regulations of the University of Lodz</i> .

	rules applicable to the whole faculty or to individual majors	
§ 5(2)(f)	ECTS credit conversion rates for individual majors and specialities where the exchange of students with foreign or national institutions does not guarantee the equivalence of student achievements	1. ECTS credit conversion rates for individual majors and specialities where the exchange of students with foreign or national institutions does not guarantee the equivalence of student achievements are not determined. 2. In individual cases, the conversion of ECTS credits in the cases referred to in paragraph 1 shall be decided by the Vice-Dean for Teaching after consultation with the Office for International Cooperation and the faculty coordinator responsible for international exchanges, guided primarily by the welfare of the student and the principle of maximum recognition (equivalence) of achievements.
§ 5(2)(g)	Possibility to apply from the first semester in the second degree study programme for an individual study plan and curriculum (IPS),	The possibility of applying for an individual study plan and curriculum (IPS), as referred to in § 32.1 of <i>the Study Regulations of the University of Lodz</i> , is not envisaged in the first semester of the second degree programme.
§ 5(2)(h)	Rules other than provided for in § 38(7) and (8) for the completion of a course of study	No rules other than those provided for in § 38.7 and 38.8 of <i>the Study Regulations of the University of Lodz</i> are envisaged for crediting a subject for further study.
§ 5(2)(i)	Rules for obtaining credit and taking examinations other than those provided for in § 38(9) of these regulations	No rules other than those provided for in § 38.9 and 38.8 of <i>the Study Regulations of the University of Lodz</i> are envisaged for crediting and taking examinations.
§ 5(2)(j)	Additional designations or examples of written work fulfilling the requirements of the thesis, in addition to those indicated in § 52	No additional designations or examples of written work fulfilling the requirements of the thesis other than those provided for in § 52.2 of <i>the Study Regulations of the University of Lodz</i> are specified.
§ 5(2)(k)	Extension of the period of interruption in the study programme indicated in § 54(5) authorising the student to be exempted from compensating for differences in the study plan and curriculum	The period of interruption of study authorising a student to be exempted from making up the differences in the study plan and curriculum, in the event of prior expulsion due to failure to submit the diploma thesis before the deadline resulting from § 54(4) of <i>the Study Regulations</i> of the University of Lodz, is maximum five years.
§ 5(2)(l)	A form of Bachelor's/engineer examination other than specified in § 56(6) of these regulations	No form of the Bachelor's examination other than that specified in § 56.6 of <i>the Study Regulations of the University of Lodz</i> , i.e. oral, is determined.